



## Inspections Are Important

Catholic Charities (CCDOSP) works to conduct HUD required inspections and your unit is scheduled for an inspection. Failure to pass the inspection will affect your housing subsidy.

HUD has established rules called Housing Quality Standards. If your home fails on any one of these requirements the inspection then fails.



It is important to....

**Be Prepared.**



### Are You Ready To Pass ?

Residents, owners and maintenance professionals are encouraged to inspect the home prior to the inspection date and make necessary repairs well in advance. We recommend that you use an outlet tester that has a button to test GFIs during the pre-inspection.

Properties should be prepared for inspections prior to the inspector's arrival.

Utilities must be on.

Please keep (CCDOSP) informed of your current contact information.

If you have not received your inspection results by mail after five days, please email (CCDOSP) the address of the property, and the date when the inspection was completed. We will forward a new report to you.

It is recommended that a landlord's representative and the resident be present at the time of the inspection. A landlord's presence at the inspection ensures entry and immediate feedback if any deficiencies are found.



### Most Commonly Failed Items

- Exterior doors must be weather tight with no light showing through
- GFI outlets are required within 6' of a water source (sink, tub, etc.)
- Exterior GFI must be weather protected
- Functional stoppers are required for each sink and tub
- Toilets must be secured to the floor
- The unit must be free from infestation
- No accumulation of garbage
- Working smoke detectors on each level and outside of sleeping rooms
- Keyed locks are not permissible on interior doors
- Double keyed locks are not permissible
- Chipping or peeling paint in any amount
- Outlet grounds must work or be GFI protected
- Water heater relief valve discharge lines must end within 6" of the floor and maintain a continuous diameter
- Screens, if present, must be in good condition with no holes
- Third floor sleeping rooms require a safe means of escape (chain ladder)
- Closet doors must be in working condition, when present

